



Contact Information

For more details or inquiries, please contact: CCACGalleries@capecoral.gov

Artist/Representative Name: _____ Today's Date: _____

Address: _____

Phone: _____ Email: _____

Date/Time Frame Preference: _____ Vendor # _____

Website (if available): _____

Social media (if available): _____

Brief description of medium used in works (e.g., bronze sculpture, oils, acrylic, mixed-media, digital photography, etc.):

About the Art Center

Cape Coral Art Center is a recreation center focused on building engagement, education, opportunities, and connection within the community. Our vision is to share the knowledge necessary to create artwork, cultivate cultural identity through art and inspire artistic expression. Through exhibitions, workshops, and educational programs, we provide a space where artists and art lovers can connect, learn, and engage with art in diverse and meaningful ways.

The Cape Coral Art Center Gallery Committee will review all proposals and select exhibitions based off the following criteria:

- Complete and cohesive body of work
- Originality
- Quality
- Distinct artistic point of view.
- Challenging, interesting, and inspiring dialog.
- Completed applications receive preference.
- Works must not have been previously exhibited at CCAC.

Depending on availability and condition, a wide variety of standard gallery equipment is available to exhibitors within the Cape Coral Art Center, including:

- Pedestals and glass covers (inquire for numbers available)
- Electrical outlets
- Track lighting system (4000-4100K temperature)
- Hanging hardware
- Hurricane-rated doors and windows

Cape Coral Art Center

4533 Coronado Parkway, Cape Coral, FL 33904
239-574-0802 · ArtCenter@capecoral.gov



- 24/7 security cameras with motion detection

Gallery Hours: Monday through Saturday 9am – 4pm

Reception: Second Friday of the opening month

Eligibility

- Artists must be 18 years or older, unless specified otherwise.
- All artwork must be original as well as not previously exhibited at the Cape Coral Art Center.
- No AI submissions, in whole or partial, will be accepted.
- Due to the nature of our government-owned and ran Parks and Recreation facility, artwork must be appropriate for a general audience (family-friendly). We do not accept submissions containing nudity, gore, or other explicit content. Discretion may be applied on a case-by-case basis. Please contact us if you have any questions.
- Works may be in any medium, including but not limited to painting, sculpture, photography, digital art, printmaking, mixed media, and textile arts.
- All works must be ready to be displayed or installed by the artist (if applicable) at time of receiving.

Gallery Fee:

- Fees are nonrefundable.
 - \$150 for Main Gallery
 - \$75 for Side Gallery

Artwork Specifications:

- Two-dimensional works must be presentable with edges painted or framed and ready to hang with picture hanging wire. Sawtooth hangers are not accepted.
- Three-dimensional works must be stable and ready for display.
- Artwork will be presentable, clean, dry, and free of damage as well as have no parts that could be dangerous to the public or staff.
- Any included displays must be black.
- Digital or video works should be submitted in compatible formats (e.g., MP4, JPG, TIFF). Pre-approval and equipment requirement must be discussed.
- Artwork intended to be hung on the wall is limited to 50 lbs. Artwork intended to hang from the ceiling is limited to 5 lbs.

Exhibition Guidelines

- Artists will be responsible for the delivery and pick-up of their artwork.
- All works must remain on display for the duration of the exhibition.
- The Art Center will provide installation and de-installation assistance.
- Sales of artwork will be handled by the Art Center, with a 30% commission taken from each sale.

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- The artist determines the price of artwork. To receive payment, artists must complete a free online registration as a vendor on capecoral.gov within 30 days. An artist who does not wish to register as a vendor may exhibit work marked “NFS,” or “Not for Sale.” Artists are only required to register if artwork has sold.
- Artists receive 70% of the listed price of the artwork sold. A 30% consignment fee is charged by the Art Center. Payment will be mailed via check or electronic funds transfer to the artist after the first of the month following the sale. Every effort will be made to pay artists as quickly as possible; however, due to processing, a period of up to four weeks after the online registration is complete on the artist’s side will be considered a reasonable waiting period to receive payment.
- Please note that the City of Cape Coral requires all individuals and businesses performing work within city limits to obtain both a City of Cape Coral Business Tax Receipt (BTR) and a Lee County BTR. Certain exceptions may apply depending on the type of work being performed. For additional information or confirmation of requirements, you may contact the BTR licensing desk at:
 - Email: businesstaxreceipts@capecoral.gov
 - Website: https://www.capecoral.gov/department/clerk/business_tax_receipts.php
- Any artwork that is left longer than 30 days after the removal date will be donated to the Art Center. Art Center staff will provide a courtesy phone call and email reminder to all artists during the 30-day period.
- CCAC is not responsible for any damages or theft related to artwork exhibited.
- Artists are not required to be Florida residents. Artwork shipped to the Cape Coral Art Center must be received on or before the receiving days listed above. The artist is solely responsible for both the initial shipment and return shipment of their pieces. The Cape Coral Art Center does not take responsibility for any shipment or transportation of artwork.
- The Art Center staff reserves the right to photograph artworks and reception for promotional purposes only.
- The Recreation Program Supervisor and Gallery Committee maintain the right to omit any work from an exhibit if it does not meet CCAC standards.

Submit the following items to apply for an exhibition:

- This completed Application form.
- Exhibition proposal, title, and narrative. Up to a one-page detail of the proposed exhibition including a description of the work, as well as the conceptual basis or theme of the exhibition. Consider the types of media represented and how the artworks relate to each other and to the space.
- Current biography and artist statement (between 75 - 150 words), up to date artist portrait.
- Images and itemized list of artistic work - Submit 10 images of work to be exhibited or representations of work relevant to the exhibition. Digital images should be submitted via email to CCACGalleries@capecoral.gov.

Image Submission Requirements:

- High-resolution images (300 dpi) for each submitted piece.
- Title and artist name as the file name and should correspond to your image list below.

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| Number | Title | Date | Medium | Dimensions | Price |
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Thank you again and we will be in touch soon with updates regarding the selection process. In the meantime, please don't hesitate to reach out if you have any questions. Once again, thank you for your interest in sharing your art with our community. We are grateful for your submission and the opportunity to connect with such talented artists.

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| <i>Staff Use Only</i> |
| Receiving Employee: |
| Approved? Y N |
| If no, why? |
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| |
| Receipt Number |